

General risk assessment form

Risk assessments should be reviewed at least annually, or after accidents, near misses and when significant changes in personnel or work practices occur. To assist managers when completing their risk assessments, guidance, information and a number of generic risk assessments and/or checklists are available on the HMRC Intranet under **Health and Safety**.

Advice on hazards, risks and risk assessment is available from the HMRC H&S Advisers. You can contact them through the HR Service Centre.

| Location | | Activity | | | | |
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| Liphook United Senior Section | | Match day activities | | | | |
| Issue | | | | | | |
| COVID 19 match day protocols for the resumption of playing football at Liphook Recreation Ground by the senior teams. | | | | | | |
| Number | Hazard | Possible effects/harm | Risk rating H, M, L | Detail existing controls | Detail further action required to reduce risk | Revised risk rating H, M, L |
| | Something with the potential to harm: hazards listed should be all those present before controls are in place. | Where a group of people may be affected differently, for example young people or expectant mothers, identify the separate effects/harm and risk rating. | Indicate the rating prior to controls being in place. (See page 7 for guidance on rating the risk.) | Provide details of control measures already in place. If measures are detailed in other documents, state where. | Note the action required, responsible person and target date. | Indicate the rating following implementation of controls. |
| 1 | Travel to match(Home and Away) | Spread of COVID | H | Government guidance is to travel only within family/friendship bubbles or walk/cycle | Encourage players to follow guidance as most are local to the ground for home matches. For away matches players must remain in their designated bubble for travelling. | M |

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| 2 | Players spreading infection by having contact with infected or having symptoms themselves | Spread of COVID throughout squad and their families | H | Government track and trace and self-isolation guidance in place. | ALL players and staff must complete, sign and submit a self-declaration to the manager confirming they have no symptoms and have not been in contact with anyone with symptoms prior to attending for matches both home and away. If they fail to submit a form they must complete one before mixing with the group on arrival. Players who are 16/17 must have a form signed by their parents agreeing to them playing for the club and understanding the risks. | L |
| 3 | Arrival at ground | Spread of COVID | M | Players should arrive at the ground and remain socially distanced where possible | In addition players will be requested to wear mask or covering when inside the clubhouse. | L |
| 4 | Erecting and dismantling of goals banners and dugouts | Spread of COVID | M | Wash hands/sanitize hands and remain socially distanced where possible | Players should be restricted to 4 players to carry each goal and 2 to erect the nets, 6 players to carry the dugouts and 2 to erect banners. Face masks must be worn and players sanitize their hands on completion. The same process applied for dismantling. | M |
| 5 | Changing rooms | Spread of COVID | H | Socially distanced. Government guidelines are to come to matches already changed and to shower at home if possible. | During the good weather use of changing rooms should be avoided and team talks conducted outside. In inclement weather players must wear face masks in the changing rooms and come changed as shorts and socks will be provided for the season for each squad member. The away and referee changing room will be segregated from the home one with a different entrance used. The door between the two will be locked. The home changing room will be extended to accommodate better social distancing for players and will need to be cleaned before and after every match. Hand sanitizer must be placed in all three changing rooms. | L |

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| 6 | Showering | Spread of COVID | M | Advice is to shower at home. | If players are unable to shower at home there must be no more than 2 players in the shower at any one time, one at each end of the shower area. | L |
| 7 | Warm Up | Spread of COVID. | M | Socially distanced. | Warm up will be conducted as normal in a socially distanced manner. Different football specifically for the warm up will be used and cleaned after each match. | L |
| 8 | Pre match protocols | Spread of COVID | M | FA have advised no handshakes. | Players are not to shake hands but can fist or elbow bump. | L |
| 9 | During the match | Spread of COVID | L | Remain socially distanced when there are breaks in play | FA guidance is to not celebrate goals and to remain socially distanced in break of play. Players can elbow bump and will rarely be close to others for a substantial amount of time in a match | L |
| 10 | Match balls | Spread of COVID | L | <p>Football to be cleaned where possible</p> <p>Mobile phone to be carried at all times</p> | A bucket of disinfectant and water to be placed in the home dug out and all three match balls to be cleaned before during and after match wherever possible in breaks of play | L |
| 11 | Substitutes | Spread of COVID | M | Substitutes must socially distance in accordance with FA guidance. | Only 2 substitutes will be allowed to sit in the dugouts the remaining substitutes will need to remain behind the barrier socially distanced. | L |
| 12 | Technical area | Spread of COVID. | M | FA guidelines state that people in the technical area should be restricted and socially distanced. | Only the manager and assistant will be allowed in the technical area and should remain socially distanced as best as possible. | L |
| 13 | Injuries. | Spread of COVID | M | FA Guidelines state that PPE should be worn and players treated appropriately | In a case of player injury during the match, the first aider must wear gloves and face mask to attend to the player and all other players must remain socially distanced. If the injury is serious medical attention must be sought in the normal manner. | L |

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| 14 | Goal celebrations | Spread of COVID | M | FA Guidance is to not celebrate goals where possible | Players should refrain from overly celebrating goals but can elbow bump. | L |
| 15 | Half time interval | Spread of COVID | M | Players to remain socially distanced | In the good weather half time will be held outside and not in the changing room. In inclement weather the players should hand sanitize on entering the changing room and put on their masks/face covering for the duration of being in the changing room. | L |
| 16 | Conclusion of matches | Spread of COVID | L | Players/officials should refrain from shaking hands | Players can fist bump but should refrain from hugging and celebrating and shaking hands. | L |
| 17 | Clubhouse | Spread of COVID | H | FA Guidelines are that clubhouses can be open to the public 30 minutes before matches but must have socially distancing and measure in place to ensure compliance with government guidelines. | Players in good weather should remain outside the clubhouse where possible and after match refreshments taken outside. For supporters the club should restrict the number of people allowed to enter the clubhouse at any time to between 6 and people socially distanced depending on available space. It should where weather allows sell drinks and refreshments through a serving hatch at the side of the clubhouse. Access to the toilet facility should be restricted wherever possible to the bar toilet. | L |
| 18 | Drinks bottles | Spread of COVID | H | Players should not share drinks bottles | The club will not provide drinks bottles for players, each player must bring his own drink to the matches. These must be labelled and put in the technical area by the player. | L |
| 19 | Safeguarding and consent to participate | Indemnity to club. | M | None. | ALL players must sign an indemnity agreeing to the activity and in the case of players aged 16/17 this must be signed by their parents. | L |

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| 20 | Away matches | Spread of COVID | M | Every club must publish a risk assessment on its website | Players and officials must follow the guidance for home matches in respect of on field mitigations and the home club mitigations as published. | L |
| 21 | Leaving the ground | Spread of COVID | M | Government guidance is that you should only travel in your family/friends bubble | Follow government guidance | L |
| 22 | Spectators | Spread of COVID | M | Spectators should look to adhere to socially distancing and remain in their 6 people bubble | Outside the spectators should refrain from getting close to the technical areas and dugouts and spread around the ground to remain socially distanced. Access to the clubhouse should be advertised to spectators with what the guidelines will be with signs and directions | L |

Declaration

Managers should monitor and review the application of the specified controls.

Prepared by

Andrew Keen

Date

23/07

Signature (Committee)

Andrew Oxton

Date

27/07/2020

I certify that all controls are in place which reduce risk to as low as is reasonably practicable, all staff have been informed and safe systems of work have been applied.

Risk rating

This is **your** evaluation of the potential impact and likelihood of harm occurring.

| Risk rating | Action required |
|---|---|
| High For example, <ul style="list-style-type: none">• fatality possible to one or more individuals however infrequent• major injury to few individuals occurring frequently• likelihood of long term muscular-skeletal problems affecting significant numbers of staff. | Immediate action required. |
| Medium For example, <ul style="list-style-type: none">• major injury to one/few individuals occurring infrequently• likelihood of long term muscular-skeletal problems affecting some staff. | Requires attention as soon as possible. |
| Low For example, minor injury occurring infrequently to few staff. | Not a priority, may need attention if not as low as reasonably practicable. |